



Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF ANDHRA PRADESH
 (An Institution included in Schedule-X of the A.P.Reorganisation Act, 2014)

Foundation Course for Group II Service Officers Week 6(R-1)

17th June to 31st July, 2014



TIME TABLE 21.7.14 to 27.7.14

"Enduring & Ever Lasting Foundation"

TIME		Monday 21	Tuesday 22	Wednesday 23	Thursday 24	Friday 25	Saturday 26				
9:30AM to 10.30AM	A	(Holiday)	Consolidation Exercise-Recap of Last week	Exam Preparation	Public Administration & Management (PA&M) (10.30am-11.45am)	Service Matters & Office Procedures (SM&OP) (10.30am-11.45am)	Visit to Dialogue in the Dark				
	B		L&LM-20 (KS)								
	C										
	D										
10.40AM to 11.40AM	A		Review and feedback (Dr.KT)								
	B		Consolidation Exercise-Recap of Last week								
	C										
	D										
11.40-12.00			TEA BREAK		TEA BREAK						
12.00Noon to 1.00PM	A		(Holiday)		PA&M-33 (DLP)	Exam Preparation		CF Group A&B (12.00noon-1.15pm)	CF Group C&D (12.00noon-1.15pm)	Visit to Dialogue in the Dark	
	B										
	C										
	D										
1:00 - 2:15			LUNCH BREAK								
2:15PM to 3.15PM	A		(Holiday)		Consolidation Exercise-Recap of Last week	Exam Preparation		Law & Legal Matters (L&LM) (2.30pm-3.45pm)	Financial Mgt & Accounts Procedures (FM&AP) (2.30pm-3.45pm)	Visit to Dialogue in the Dark	
	B				Review and feedback (Dr.KT)						
	C										
	D										
3.15 - 3.30		TEA BREAK									
3.30PM to 4.30PM	A	(Holiday)		L&LM-20 (KS)	Exam Preparation		Law & Legal Matters (L&LM) (2.30pm-3.45pm)	Financial Mgt & Accounts Procedures (FM&AP) (2.30pm-3.45pm)	Visit to Dialogue in the Dark		
	B										Consolidation Exercise-Recap of Last week
	C										
	D										
V E N U E S	Full Group: Auditorium A&B Groups: Room No. 123 C&D Groups: Room No. 028	Computer Labs: Lab.No. 104 Lab.No. 105 Lab.No. 116		1. Examinations are on Thursday 24.7.14 and Friday 25.7.14 The Schedule for Examination is given above.							

ACADEMIC INPUTS		GUEST SPEAKERS	
L&LM-20	Right to Information Act (along with Film) (KS)	1. Smt.K.Soumya Rani, Junior Faculty, Dr.MCR HRD IAP, Hyderabad (Escort Officer: OT code: C 33; Escort Officer: OT code: A 34)	
PA&M-33	Disaster Management (DLP)	2. Smt.D.Lakshmi Parthasarathy, IAS, Director General, Dr.MCR HRD IAP, Hyderabad (Escort Officer: OT code: D 33)	
SUBJECTS ABBREVIATIONS		FACULTY ABBREVIATIONS	
PA&M	: Public Administration & Management	DLP	Smt.D.Lakshmi Parthasarathy, IAS
L&LM	: Law & Legal Matters	Dr.KT	Dr.K.Tirupataiah, IFS
SM&OP	: Service Matters & Office Procedures	LS	Shri.L.Shashidhar, IAS
FM&AP	: Financial Mgt & Accounts Procedures	PDCR	Shri.P.Dharma Chandra Reddy
CF	: Computer Fundamentals	Dr.OVS	Dr.O.Vijayasree
		BA	Smt.B.Aruna Kumari
		KBS	Shri.K.Bhavani Sankar
		PSR	Shri.P.Srinivasa Rao
YOGA / PT Classes: Daily 6.00 - 7.00 am		JVNR	Shri.JVN.Rajanikanth
		BPS	Shri.B.Panduranga Sharma
Venue :	OPEN AUDITORIUM BEHIND ADMIN BLOCK	DVR	Shri.D.Venkata Ramana
Dress code:	MEN: Kurtha Pyjama	KRG	Shri.K.Ram Gopal
	WOMEN: Salwar Kameez	KS	Smt.K.Soumya Rani
ATTENDANCE IS COMPULSORY FOR PT/YOGA		Dr.KS	Dr.K.Swamy
		Dr.VDN	Dr.V.Deepa Nair
		Dr.JR	Dr.J.Rajeswar
		Col.VK	Col (Rtd) Vijay Kumar
		MVS	Shri.MV.Sailesh
		KAK	Shri.K.Anil Kumar
		VLNG	Shri.VLN Gupta
		KSR	Shri.K.Srinivasa Rao
		PB	Smt.P.Bharathi
		RK	Shri.K.G.Rama Kistappa
MK	Mohammad Khadeer		
KSS	Smt.K.Sree Sravanthi		
Date:		Dr.O.Vijayasree Course Coordinator	